



## QMA02.12 Stop Work Authority Policy.docx

Revision: 4.0

Document ID: QMA02.12

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### **QMA02.12 STOP WORK AUTHORITY POLICY**

#### **Stop work responsibility.**

Every employee has the responsibility and authority to stop work immediately, without fear of reprisal, when the employee believes:

- Conditions exist that pose a danger to the health and safety of workers or the public; or
- Conditions exist, that if allowed to continue, could adversely affect the safe operation of, or could cause serious damage to, a facility; or
- Conditions exist, that if allowed to continue, could result in the release of hazardous substances that could exceed applicable regulatory requirements or approvals.

#### **Reporting unsafe conditions.**

Employees are expected to report any activity or condition which he/she believes is unsafe. Notification should be made to the supervisor or designee at the location where the activity or condition exists. Following notification, the responsible supervisor or management designee will resolve this issue.

#### **Right to a safe workplace.**

It is the policy of this organization not to discriminate against any employee who reports a work-related fatality, injury, or illness, files a safety and health complaint, requests access to injury and illness records, or otherwise exercises any rights afforded by occupational safety and health laws. Any employee who reasonably believes that an activity or condition is unsafe is expected to stop or refuse work without fear of reprisal by management or coworkers and is entitled to have the safety concern addressed prior to participating in the work.

#### **Stop work resolution.**

If an employee or supervisor has a stop work issue that has not been resolved through established channels, immediately contact the safety manager or union representative.

Managing Director Rederi AB Älvtank

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